The Kurata Grants: Research Report Preparation Guidelines

I. Submission Deadline:

Please submit the report via email by the end of June (within three months after the end of the research period).

II. Eligibility:

Researchers who have completed the first year of their research period (Recipients of the 55th Grants in FY2023) submitting either an interim or final report. Additionally, researchers not yet submitted reports from previous years.

III. Publication of Research Reports:

The research reports will be published online and in booklet form.

IV. Report Preparation Guidelines:

1.Preparation and Submission Method:

Please refer below and prepare the report using format provided (Kurata Research Report.docx) both in WORD file and PDF file.

Summary: Both in Japanese and in English

Main Text: Either in Japanese or in English

2. Content and Structure:

1. Basic Information:
   - Grant number
   - Title (both in Japanese and in English)
   - Current affiliation (both in Japanese and in English)
   - Current position (both in Japanese and in English)
   - Name (both in Japanese and in English)
2. Summary:
   - Summaries both in Japanese and in English
   - Approximately 200 characters in Japanese and 100 words in English
3. Research Report：
   - For Japanese: 2,000–3,000 characters
   - For English: 1,000–1,400 words

4. Research Achievements：

   Please list up approximately five presentations of research outcomes in Japan domestic or international

journals or academic
conferences.

For each entry should include the following details:
・Name
・Title
・Journal name
・Volume
・Issue
・Page numbers (year)
・Conference name (location, year)

5.Numbering Structure:

Please use the following numbering format for sections and subsections:

Example:

1. (Chapter)

1.1 (Section)

1.1.1 (Subsection)

If further subdivision within a chapter, section, or subsection is necessary, use the following
numbering format:

(1) (2) (3)

(a) (b) (c)

(i) (ii) (iii)

1. **Figures, Tables, and Photos:**

・Titles for figures and photos should be written below the respective image as:
"Figure 1. ..."
・Titles for tables should be written above the respective table as:
"Table 1. ..."
・The report will include a photo of yourself. If you wish to change the photo from the one you
submitted for grant ceremony, please
send us a new one.

2. **Other Publications:**

If you have published articles or other outcomes, please send the reprints separately via email or mail.